

March 29, 2018

Dear Agency/Organization Representative:

This email confirms your attendance at the **School of Social Work Job Fair**, scheduled for **Tuesday, April 3** at the Southern Management Corporation (SMC) Campus Center; this email also confirms receipt of your \$50 registration fee. On behalf of the students, faculty and staff of the School, we would like to thank you for your participation in this event

The job fair is in the SMC Campus Center, located at 621 W. Lombard St., Baltimore, MD 21201: <http://www.umaryland.edu/campuscenter/the-building>. Agency representatives may park in the **Pratt Street Garage**. From Martin Luther King Blvd., turn left or right (depending on whether you are coming from the north or south) onto W. Pratt St. After crossing through the Penn St. stop light at the intersection of Pratt St. & Penn St., take the next left into the ally, and the Pratt Garage will be on your immediate right (if you come to the intersection of Pratt St. & Greene St. you've gone too far). **Follow the signs in the elevators to the SMC Campus Center (Level 3) entrance is connected to the garage.** The maximum rate to park for the day is \$14.00.

The agenda is as follows:

Registration	8:30 – 10:00 a.m.
Welcome and Remarks	10:00 a.m. – 2 <sup>nd</sup> floor Elm Room
Job Fair	10:00 a.m. – 2:00 p.m.

**Note:** Continental breakfast (8:30 am – 10:30 am) and lunch (Noon – 1:30 pm) will be provided for Job Fair participants in room 203 (Coffee and tea will be provided on an on-going basis).

**ATTENTION: Space is limited to two representatives per agency and one single table (1.5' x 5') and two chairs will be provided.**

Agencies will be assigned space within the ballroom and pre-function lounge according to the date registration and payment was received. Each agency/organization will be provided a table and two chairs.

Please contact the office of student services with any questions: 410-706-5100.

We look forward to seeing you on April 3<sup>rd</sup>!

Dawn Shafer, Assistant Dean for Student Services  
Theresa Washington, Program Coordinator